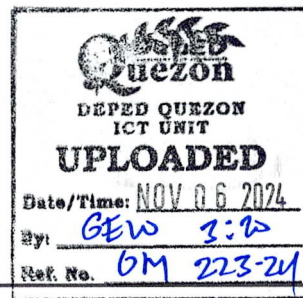




Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE



31 October 2024

OFFICE MEMORANDUM
OM No. 213, s. 2024

**SUBMISSION OF WORK AND FINANCIAL PLAN
FOR FY 2025 CONTINUING SAROs**

TO: Assistant Schools Division Superintendents
Division Chiefs
Program Proponents
All Others Concerned

In line with the preparation of the Budget Execution Documents (BEDs) required by the Department of Budget and Management (DBM) as stipulated in DBM Circular Letter No. 2022-14, all program proponents are hereby directed to submit the Financial Plan (BED 1) for Programs, Projects, and Activities (PPAs) currently funded by Special Allotment Release Orders (SAROs) but which are **target to be scheduled for execution in the fiscal year 2025**. The submission should include detailed justification for each PPA, supported by relevant documentation such as memorandums, DepEd orders, or other pertinent records.

The deadline for submission will be on or before November 8, 2024.

For inquiries, please contact the Budget Unit.


ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent

Budcap10/31/2024

DEPEDQUEZON-TM-SDS-04-010-005



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